

**Report to the Audit and Governance
Committee**



Report reference: AGC-026-2011/12
Date of meeting: 5 April 2012

**Epping Forest
District Council**

Portfolio: Finance and Economic Development
Subject: Audit and Governance Committee Annual Report for 2011/12.
Responsible Officer: Brian Bassington (01992 564446).
Democratic Services Officer: Gary Woodhall (01992 564470).

Recommendations/Decisions Required:

- (1) That the attached draft Annual Report for the Audit and Governance Committee for 2011/12 be considered; and
- (2) That the Chairman and Vice-Chairman be authorised to agree the final draft in the event of any changes proposed at the meeting.

Executive Summary:

This report is produced in accordance with the Terms of Reference for the Committee, which require an annual report to be submitted to Council each year. This is the fifth annual report to Council. The Committee is invited to comment on the draft. Officers will then make the necessary amendments to the report. It is suggested that any substantive changes are agreed with the Chairman and Vice Chairman prior to the submission of the report to Council in May.

Reasons for Proposed Decision:

There are no further meetings of this Committee before its Annual Report is submitted to Council in May.

Other Options for Action:

The Committee could hold another meeting to consider the final text of the Annual Report, but this is considered unnecessary.

Report:

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Resource Implications:

These have been included in the individual reports to the Committee throughout the year.

Legal and Governance Implications:

These have been included in the individual reports to the Committee throughout the year.

Safer, Cleaner and Greener Implications:

No specific implications.

Consultation Undertaken:

Corporate Governance Group.

Background Papers:

Minutes of Audit and Governance Committee.

Impact Assessments:Risk Management

If the adequacy of the arrangements for Risk Management were not considered and reported regularly a significant weakness in the overall governance arrangements could occur and remain undetected.

Equality and Diversity

Did the initial assessment of the proposals contained in this report for relevance to the Council's general equality duties, reveal any potentially adverse equality implications? No

Where equality implications were identified through the initial assessment process, has a formal Equality Impact Assessment been undertaken? No

What equality implications were identified through the Equality Impact Assessment process?
There are no specific equalities impacts.

How have the equality implications identified through the Equality Impact Assessment been addressed in this report in order to avoid discrimination against any particular group?
There are no specific equalities impacts.